

# The Netter Presenter: Atlas of Human Anatomy, 4<sup>th</sup> Edition User Guide

## General Introduction

### General Introduction to The Netter Presenter: Atlas of Human Anatomy, 4<sup>th</sup> Edition

This general introduction describes the basic functionality of The Netter Presenter. It will be useful to read through all of the introduction subtopics before using The Netter Presenter. Additional detailed information about The Netter Presenter screens, functions, and buttons is provided in Help sections that follow the Introduction. These sections can be accessed by scrolling through Topics. Note: The Tips section provides additional information to the user about how to utilize The Netter Presenter functions in the most effective manner.

### Purpose and Basic Functions

The Netter Presenter is a tool for creating presentations. To create a presentation to export into a presentation:

- (1) Select an image from The Netter Presenter image library.
- (2) Select the labels and leader lines you want in the image by clicking them. Clicking them turns them from a "dimmed" state to a "normal" state. **Only the labels and leader lines you have selected will export with the image.** To select all labels, press Ctrl + t on PC or Cmd + t on Macintosh. To select all leader lines, press Ctrl + l on PC or Cmd + l on Macintosh. Press Ctrl [Cmd] + shift + t or Ctrl [Cmd] + shift + l to deselect all labels and leader lines.
- (3) Either export the image by clicking Export or add it to a Presentation.
- (4) If desired, reorganize images in the Presentation.
- (5) Export the customized images. Images can be exported as JPEGs that can then be imported into PowerPoint or other presentation software, or may be exported automatically as a PowerPoint presentation.

## Introduction to Screens

### Introduction to The Netter Presenter Screens

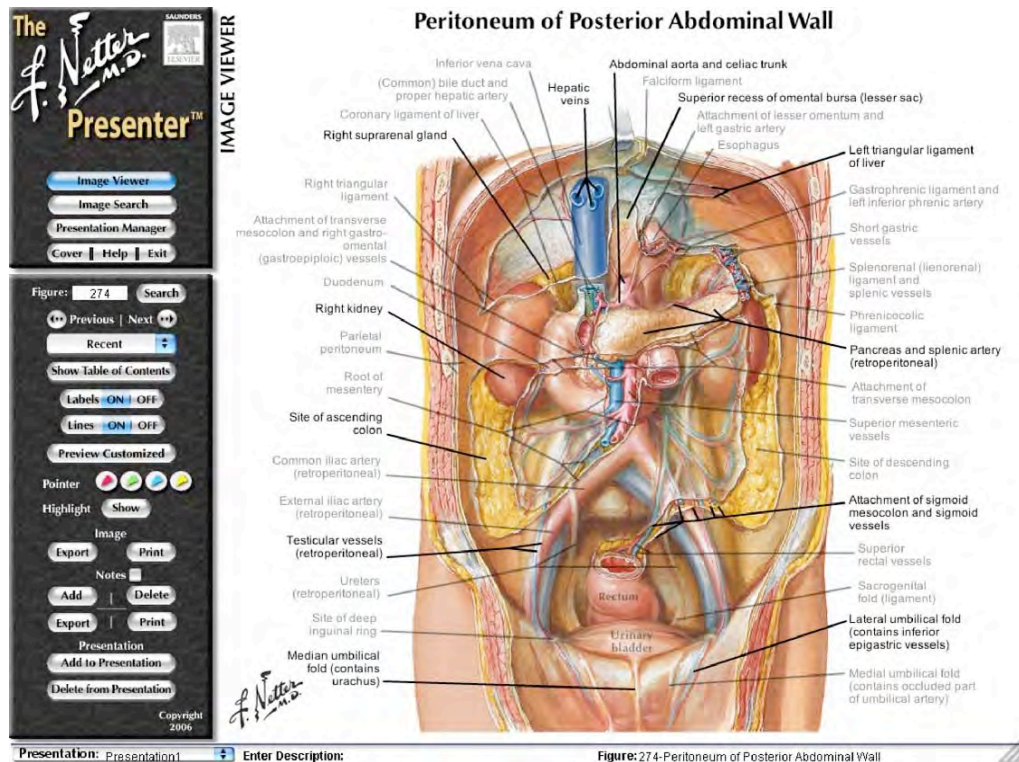
The Netter Presenter contains three main screens, Image Viewer, Image Search, and Presentation Manager. Each provides a different type of important functionality.

### Image Viewer Screen

The Image Viewer Screen provides a place to view and customize images, and to preview them after they have been customized. To bring an image directly into the Image Viewer, type the image number in the Figure # field and click Search. Or use the Previous or Next arrows to cycle through the images sequentially. Or click the Recent button and select an image number from the list. Images can be viewed with labels and leader lines visible or not visible.

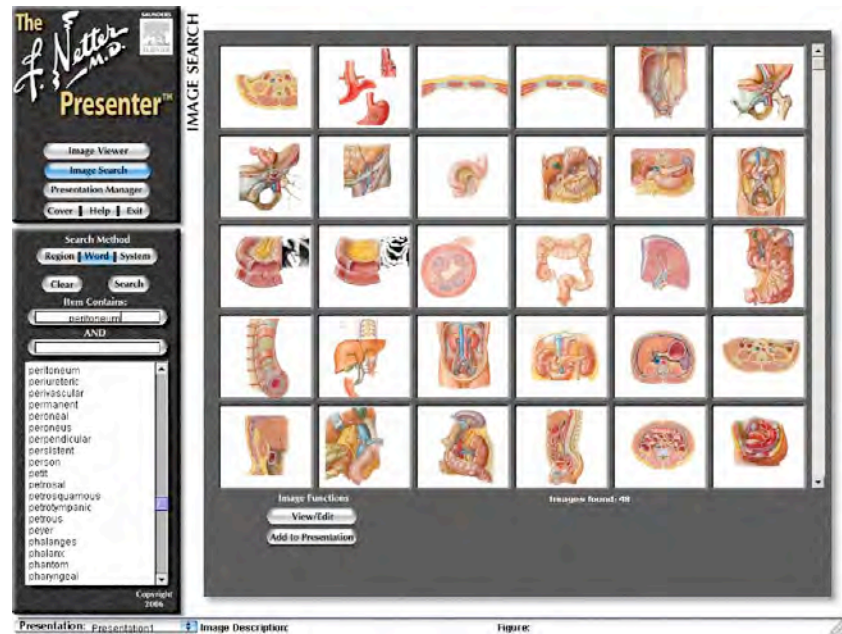
Images can be customized by clicking individual labels and leader lines to select them.

**Only the labels and lines you select will appear in an exported or printed image.** Images also can be customized by dragging the colored pointers to a specific location for emphasis. Notes can be created for the customized image. Notes associated with images also can be printed or exported directly from the Image Viewer Screen. The customized image can be printed or exported directly from the Image Viewer Screen, or it can be added to a Presentation. For more information, click on Image Viewer Functions in the menu at left.



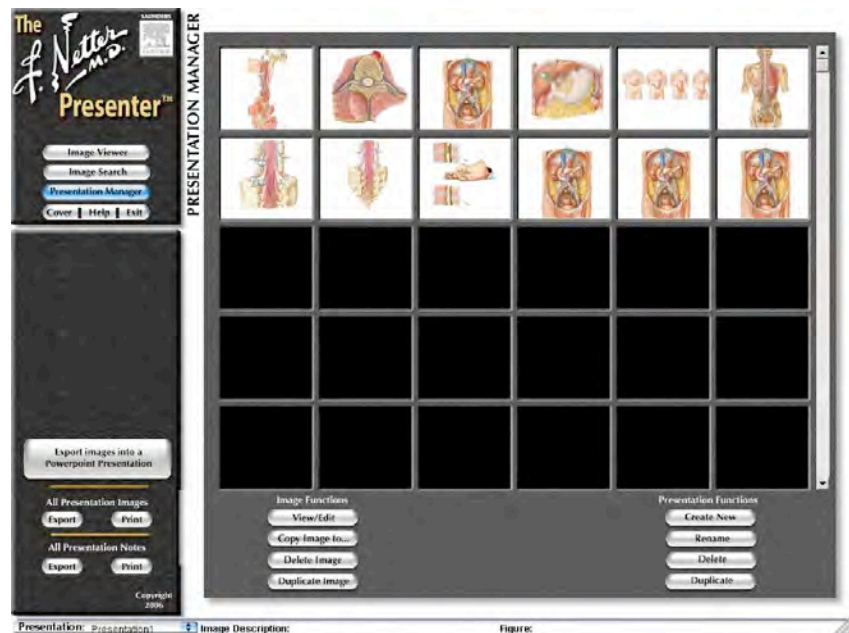
### Image Search Screen

The Image Search Screen provides a choice of two search methods—Word Search and Region Search. Each search will return a list of thumbnails that meet the search criteria. The user can scroll through the thumbnails by using the scroll bar on the right. For more information, click on Image Search Functions in the menu at left.



### Presentation Manager Screen

Use the Presentation Manager Screen to review, edit, and manage Presentations. Select a Presentation by clicking the presentation message line at the bottom left of the screen and using the respective popup menu. Note: The program contains a default Presentation(Presentation1). It can be renamed at any time by clicking the Rename buttons under Presentation Functions. Thumbnails for the Active Presentation will be displayed. Upon mouse-over, the thumbnail's unique description, figure number, and title will be displayed in the message area. For more information, click on Presentation Manager Functions in the menu at left.



## Creating a Presentation

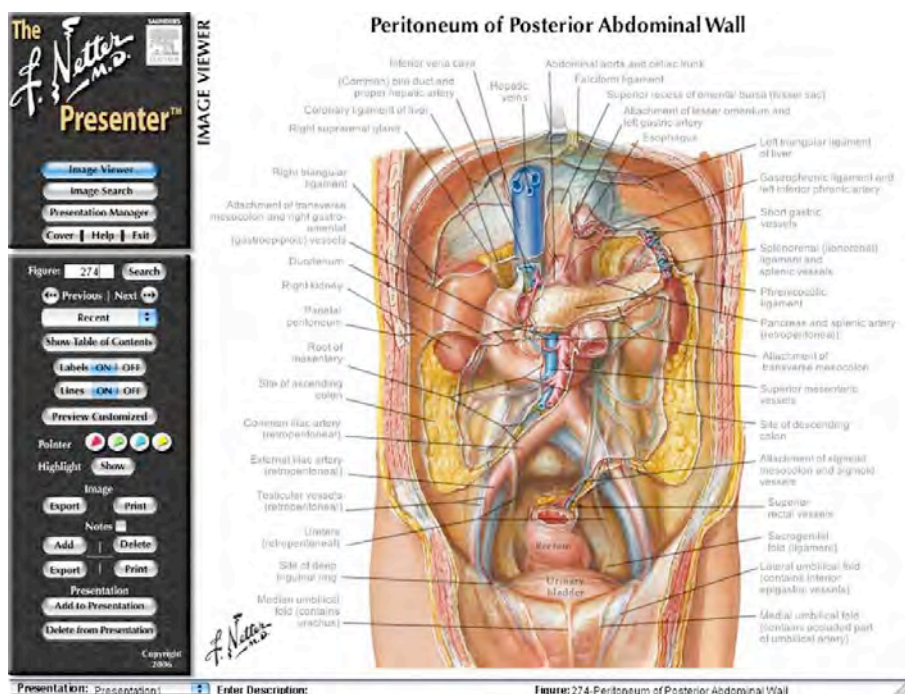
### Creating a Presentation

The user can create sets of images called a Presentation. Presentations are used to organize images for exporting or printing. Both the Image Search and the Image Viewer Screens can be used to create Presentations. Use the Image Search functions to select an image, bring it into the Image Viewer to be customized, and then add the customized image to the Presentation. Follow this procedure until all the images you want are customized and added to the Presentation. Alternatively, use the Image Search functions to select a number of images and add them directly to the Presentation from the Image Search Screen without customization. You can then use the Presentation Manager Screen to arrange and edit the images for a presentation. For more information, click on Presentation Manager Functions in the menu at left.

### Customizing Images

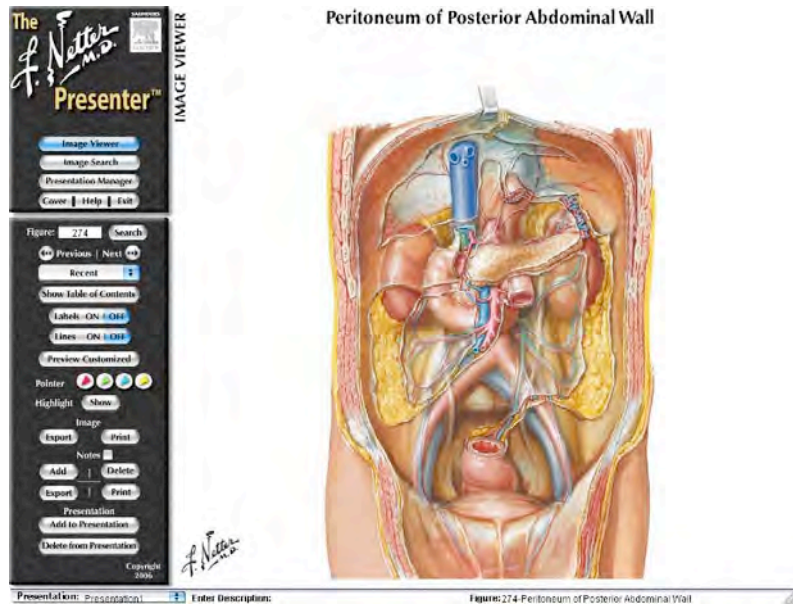
#### Customizing Images

Images are customized in the Image Viewer Screen. The images will appear with all labels or leader lines visible, but in a "dimmed" or "grayed out" state.

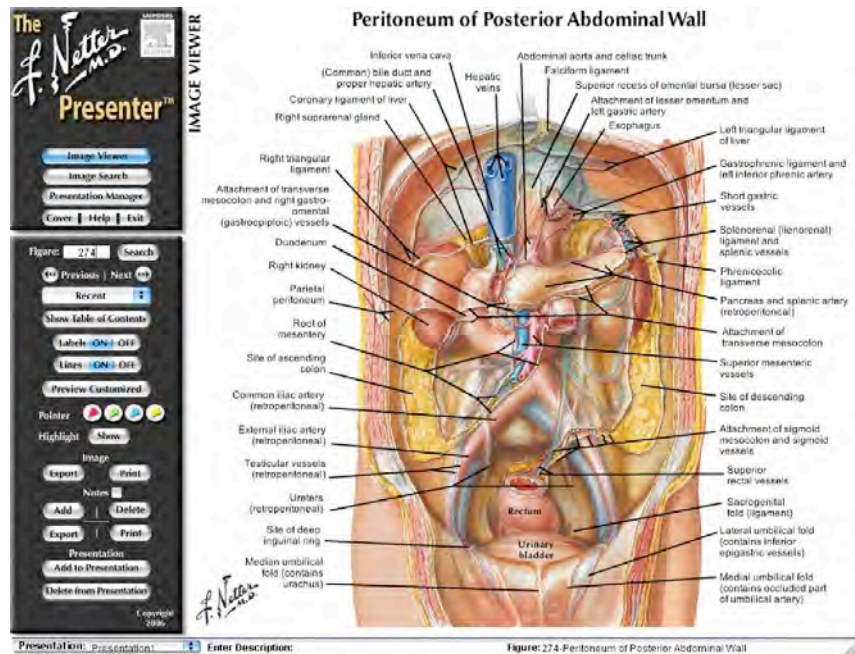


You may hide labels and leader lines by clicking Labels Off and Lines Off. **Even though they are visible, labels and lines will not be exported or printed with an image unless you select them.**





Select individual labels and lines by clicking them. Selected lines and labels will appear to have been "turned on" or not "grayed out" any longer. Select all labels by pressing Ctrl + t (or Cmnd + t on Macintosh). Select all leader lines by pressing Ctrl + l (Cmnd + l). For more information, click on Image Viewer Functions in the menu at left.



## Adding Image Descriptions

### Descriptions

The Netter Presenter allows the user to add personalized descriptions to the images. Descriptions are visible in the message area at the bottom of the program screen in the Image Viewer as well as the Presentation Manager. Image descriptions are extremely

helpful, especially if the Active Presentation contains multiple versions of the same image. Note: The description can be entered or edited only in the Image Viewer Screen, and then must be saved to a presentation in order for it to be added to an image.

## **Exporting Images**

### **Exporting Images for Importation into PowerPoint**

Click the Export button on the Image Viewer screen to export a single image. Click the Export button under All Presentation Images on the Presentation Manager Screen to export a list of images. The images will be exported as JPEG files that can be imported into presentation software. For more information, click on Image Viewer Functions and Presentation Manager Functions in the menu at left.

### **Exporting Images Directly to PowerPoint**

Click the Export Images into a PowerPoint Presentation button on the Presentation Manager screen to export a set of images as a PowerPoint file. The PowerPoint file will be accompanied by JPEG images, to which it is linked. The JPEG images must be kept in the same folder as the PowerPoint file. For more information, click on Presentation Manager Functions in the menu at left.

## **Printing Images**

Images can be printed individually from the Image Viewer Screen or as an entire Presentation from the Presentation Manager Screen. For printing, images are sized for 8 1/2 inches by 11 inches in landscape mode.

### **Printing Individual Images**

Click the Print button in the Image Viewer to print the Active Image. A preview of the image will display on screen during processing.

### **Printing Presentations**

Use the Print button under the All Presentation Images section on the left panel of the Presentation Manager Screen to print all of an Active Presentation's images. For more information, click on Image Viewer Functions in the menu at left.

## **Creating and Adding Notes**

### **Create, View, or Edit Notes**

Notes are created, viewed, and edited from the Image Viewer Screen. One note can be created and associated with each customized version of an image in a Presentation. Click the Add Notes button to activate the Add Notes Dialogue. Use the dialogue box to add, view, or edit the notes associated with the image on the Image Viewer Screen. If a

customized image contains a Note, a check mark will be displayed in the Notes indicator. Reminders: Notes will be lost unless the image is saved to a Presentation.

## **Presentations**

### **Presentation Message Line**

The message line appearing at the bottom of The Netter Presenter screens indicates which Presentation is active. Click the Presentation section of the message line to activate a pop-up menu that allows selection of a different Presentation.

## **Program Interface**

General navigation of The Netter Presenter is made simple by using the buttons in the upper left corner of the program interface. These buttons remain available throughout the program for access to all sections and program functions. Section-specific buttons will be displayed in context throughout the program.

### **Cover Screen Buttons**

The Cover screen buttons include: About (Licensing Agreement, Credits, Elsevier, Support, Cover, and Copyright), Image Viewer, Presentation Manager, Image Search, and Exit. Users can go to the Cover screen at any time by clicking the Cover button in the upper left corner of the program interface.

### **Image Viewer**

Click on this button to proceed to the Image Viewer Screen.

### **Image Search**

Click on this button to proceed to the Image Search Screen.

### **Presentation Manager**

Click on this button to proceed to the Presentation Manager Screen.

### **Cover | Help | Exit**

Press the Cover section of this button to return to the Introduction Cover screen. Press the Help section of this button to activate the program's Help System. Press the Exit section of this button to exit from The Netter Presenter program.

### **Message Area**

The message line appearing at the bottom of The Netter Presenter screens indicates the Active Presentation as well as image descriptions, figure numbers, and titles.

### **Presentation**

The File pop-up area at the bottom of the screen indicates the Active Presentation. If

the user has created more than one Presentation, it is possible to select a different Presentation by clicking the Presentation popup menu and selecting the desired Presentation.

### **Description**

The Netter Presenter allows the user to add personalized descriptions to the images. Descriptions are visible in the message area at the bottom of the program screen in the Image Viewer as well as in the Presentation Manager. Image descriptions are extremely helpful, especially if the Active Presentation contains multiple versions of the same image. Note: The description can only be entered or edited in the Image Viewer Screen, and then it must be saved to a Presentation in order for it to be added to an image.

### **Figure**

This area displays the figure number and title of the Active figure in the Image Viewer and the Image Search Screen. When the user is in the Presentation Manager Screen, this area will display the figure number and title when a thumbnail is moused over.

## **Image Viewer Overview**

The Image Viewer Screen provides a place to view images by figure number, customize images, or preview images. To bring an image directly into the Image Viewer, type the image number in the Figure # field and click Search. Or use the Previous or Next arrows to cycle through the images sequentially. Use the Show Table of Contents feature to browse the titles of all images. Or click the Recent button and select an image number from the Presentation. Images can be viewed with labels and leader lines visible or hidden images can be customized by selecting individual labels or leader lines or by dragging the colored pointers to a specific location for emphasis. Notes can be created for the customized image. Notes associated with images can also be printed or exported directly from the Image Viewer Screen. The customized image can be printed or exported directly from the Image Viewer Screen, or it can be added to a Presentation.

## **Image Viewer Functions**

### **View an Image**

The Image Viewer Screen allows the user to view images by entering a specific figure number, clicking the Next or Previous arrows to cycle through the images sequentially, or clicking the Recent button, which allows the user to view the last 25 images in the order in which the images were viewed.

### **Figure Numbers**

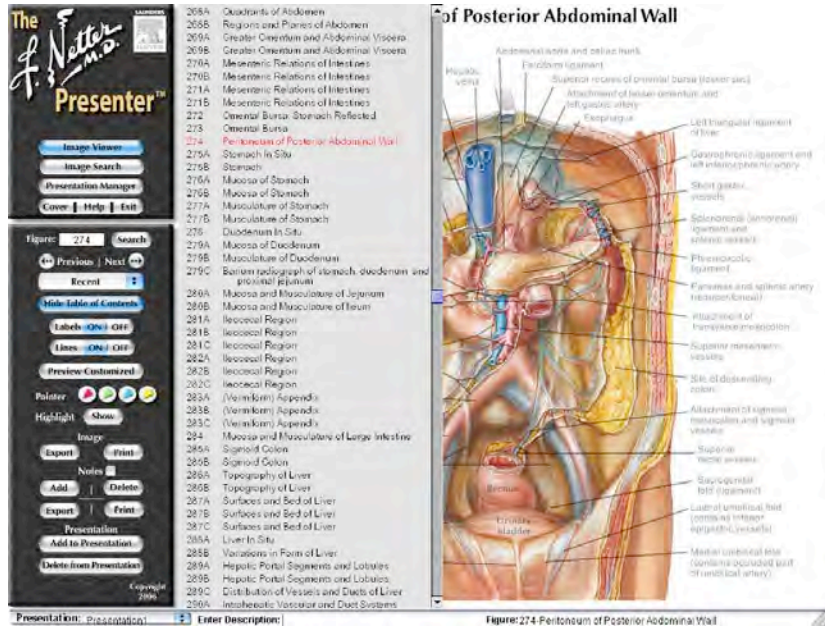
Figure numbers followed by a letter (for example, 28.02A and 28.02B) indicate that the original figure has been divided into multiple figures in The Netter Presenter in order to



show image detail with appropriate resolution and allow the user to work with images individually.

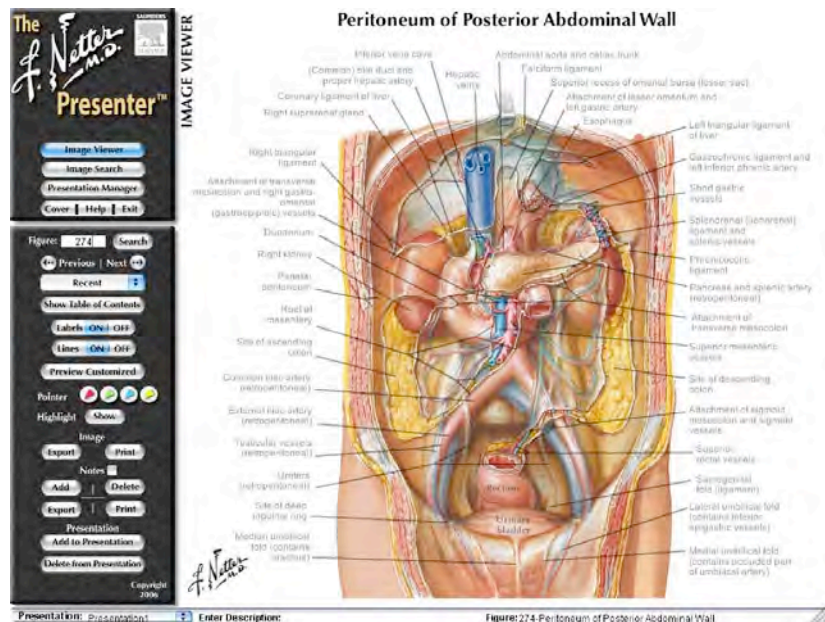
**View Table of Contents**

The Show Table of Contents button allows the user to view an entire list of image titles and numbers. Clicking an image title displays the image in the Image Viewer screen. The Hide Table of Contents button is used to close or "hide" the table of contents.

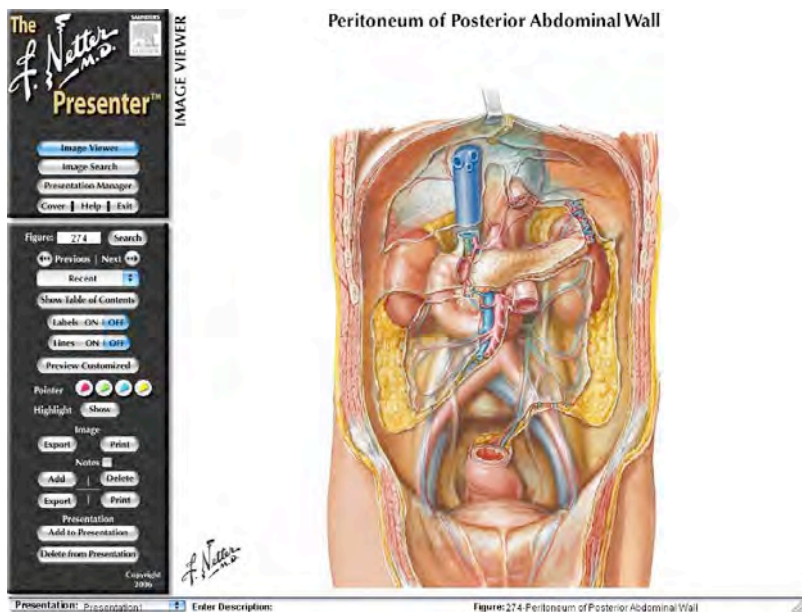
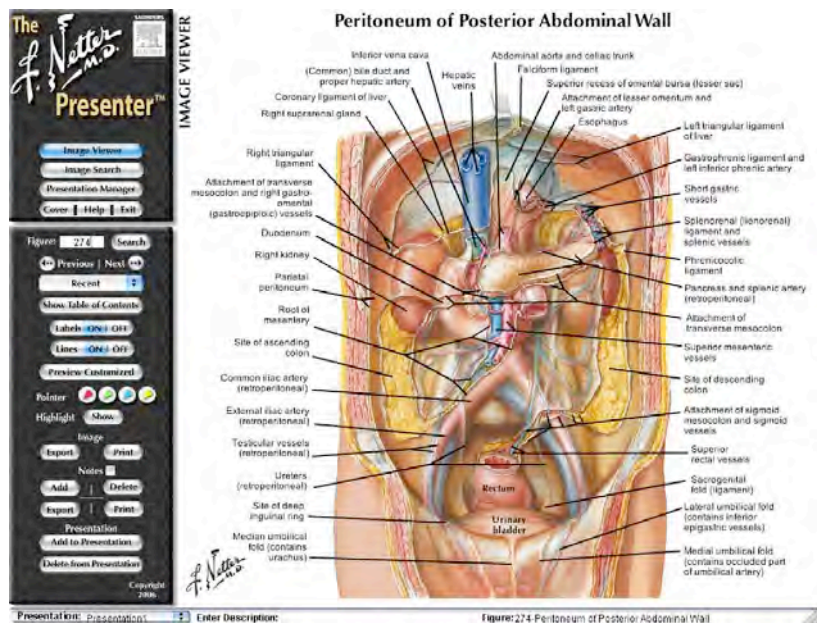


**Customize Labels and Leader Lines**

Customize images in the Image Viewer Screen. The images will appear with labels and leader lines partially visible.

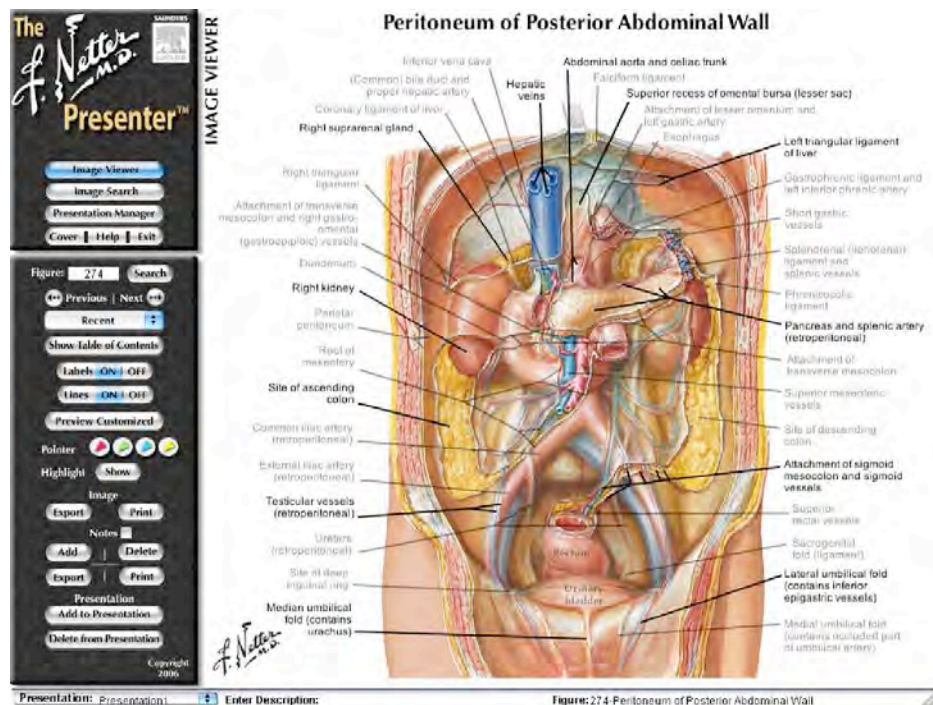


Use the Labels On/Off and Lines On/Off buttons to make all possible labels and leader lines visible or hidden.



Even though they are partially visible (dimmed out) on the image, labels and lines will not be exported or printed with the image unless you select them. Select individual labels and lines by clicking them; they will become fully visible. Fully visible labels and leader lines will remain for a customized version of the image. To select all labels, press Ctrl + t (Cmnd + t for MacOSX). To select all lines, press Ctrl + l (Cmnd + l for MacOSX). "Deselect All" by pressing Shift + Ctrl + t (Shift + Cmnd + t for MacOSX) or Shift + Ctrl + l (Shift + Cmnd + l for MacOSX). You can also select labels

and lines by holding the Shift key, holding down the mouse button, and dragging the cursor over the labels and lines you want to select. Clicking the Labels Off and Lines Off buttons will negate the customization.

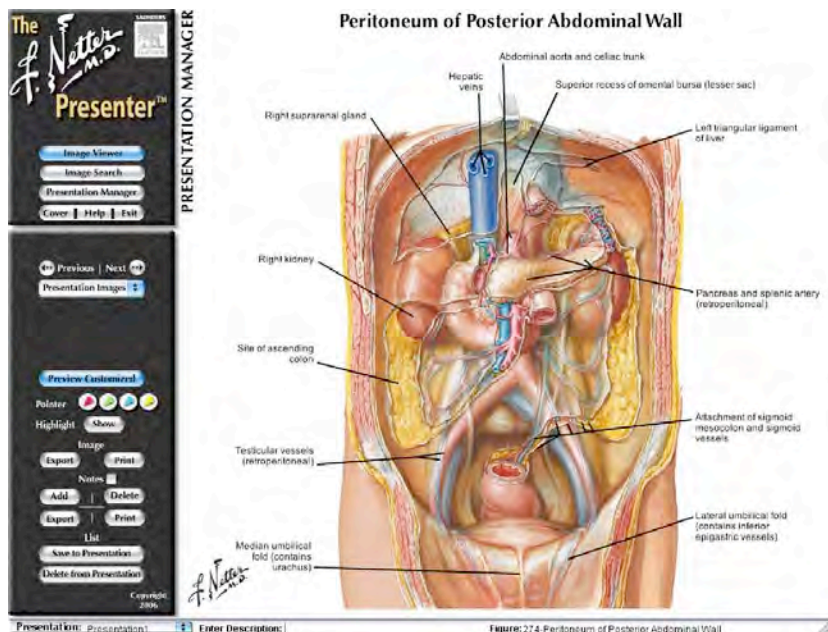


The user can save the customization by clicking the Save to Presentation button, which will save the customized image to the Active Presentation. Note: If the user has arrived at the Image Viewer Screen from the Presentation Manager Screen, the user must click the Save to Presentation button to add or update the image before returning to Presentation Manager or modifications to the image will not be saved.

### Preview Customized

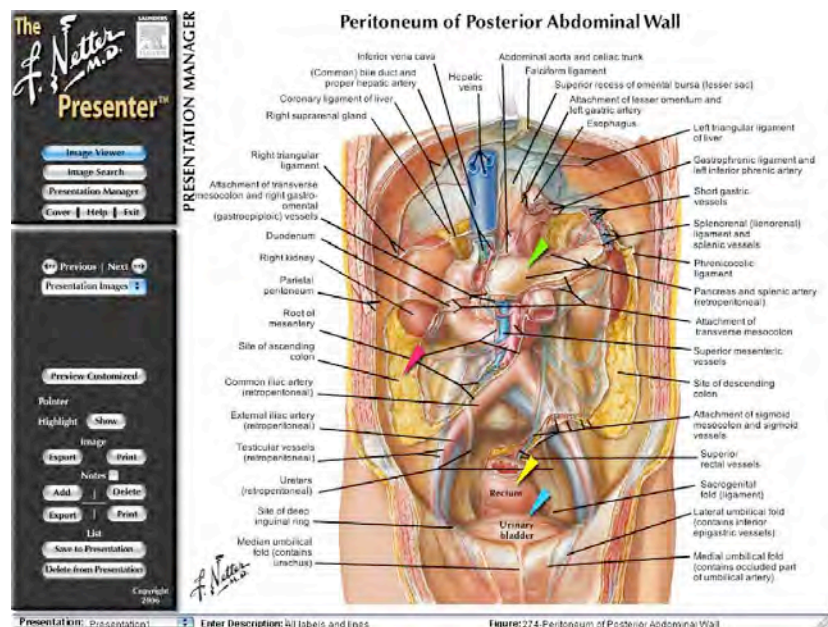
Use the Preview Customized button to see how the customized image will appear when exported or printed. Images will export or print as reflected in Preview Customized. If the image's labels or lines have not been selected, the image will export or print without labels or lines. In Preview Customized, notice that the selected labels and lines are fully visible and the unselected labels and lines disappear. To modify an already customized image, click the Preview Customized button to return to edit mode.





### Add Pointer(s)

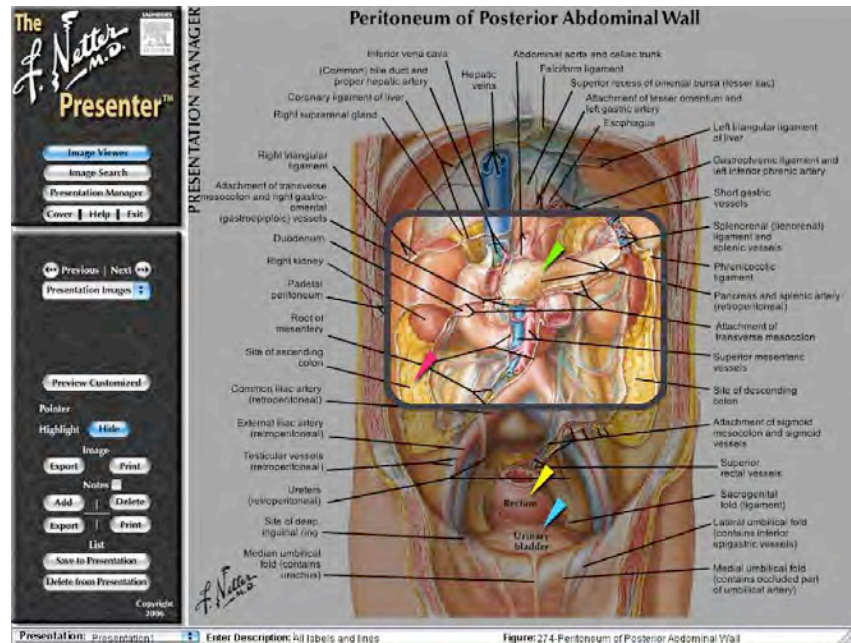
To emphasize a specific area of the image, drag any of the colored pointers from the left navigational area to the desired location. When the image is exported or printed, the pointer(s) will be included with the image and will appear exactly as seen in the Image Viewer Screen. Note: Any customization will be lost unless the image is saved to a Presentation.



### Highlight (Show/Hide)

To highlight a specific area of the image, click on the Show Highlight button. It will display a box on the image. Everything outside the box is "dimmed," thus emphasizing or "highlighting" everything inside the box. The box can be moved by aligning the

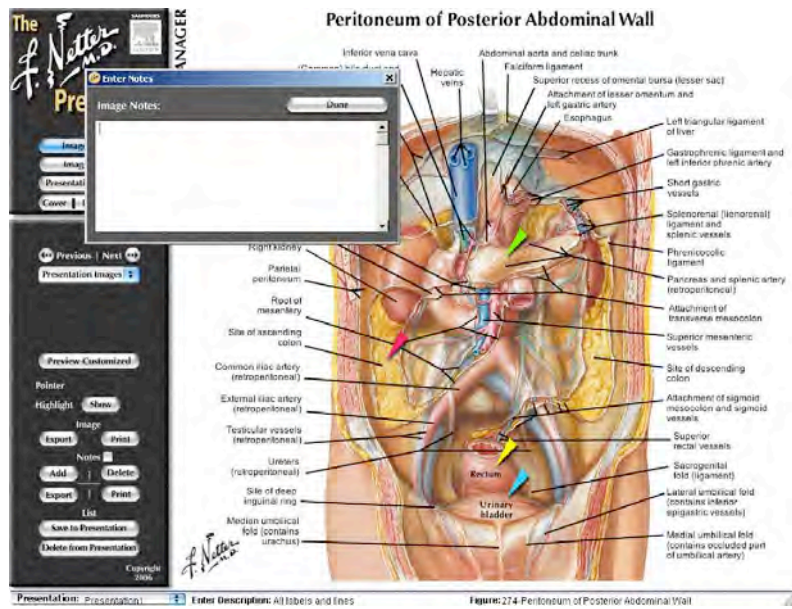
mouse pointer over any portion of the border of the box and then holding down the mouse pointer and dragging the box anywhere over the image. In order to resize the box simply align the mouse pointer over any portion of the border of the box and hold down the CTRL key (Command key on MacOSX) while dragging vertically or horizontally. Hiding or turning the highlight feature is as simple as clicking the Hide button on the interface to the left of the image.



### Create, View, or Edit Notes

Notes are created, viewed, and edited from the Image Viewer Screen. One note can be created and associated with each customized version of an image in a Presentation. Click the Add Notes button to activate the Add Notes Dialogue. Use the dialogue box to add, view, or edit the notes associated with the image on the Image Viewer Screen. If a customized image contains a Note, a check mark will be displayed in the Notes indicator. Reminders: Notes will be lost unless the image is saved to a Presentation.





## Export a Note

Use the Export button in the Notes section of the Image Viewer Screen to export the Active Image's note. A file dialogue box will appear and allow the user to enter the export file name prefix and select the export location. The Image Note will be exported as a single text file that can be imported into word processing and presentation software.

## Print Notes

Use the Print button in the Notes section of the Image Viewer Screen to print the Active Image's note. A dialogue box will be activated, which will allow the printer's parameters to be set.

## Export an Image

To export a single image, click the Export Image button. The Export Button will allow an image to be exported at 100%, 1x (812 x 740), or 50%, .5x (406 x 370). Select the desired size and use the dialogue box to enter the export file name prefix and select the export location. The image will be exported as a JPEG file that can be imported into presentation software. A preview of the image will be displayed on screen during processing.

## Printing Images

Images can be printed individually from the Image Viewer. For printing, images are sized for 8 1/2 inches by 11 inches in landscape mode. Click the Print button in the Image Viewer to print the Active Image. A preview of the image will be displayed on screen during processing.

## Add or Save an Image to a Presentation List

Use the Add or Save to Presentation buttons to add an image to the Active Presentation. It is necessary to click the Add or Save to Presentation button only once

to add an image to a Presentation. Clicking multiple times will add multiple images to the Presentation. A single image may be added multiple times to a Presentation List, with different customization.

Note: The Active Presentation is identified in the message line at the bottom of the screen. To add the image to a different Presentation, click the Presentation area of the message line at the bottom of the screen to activate a popup menu that allows selection of a different Presentation.

### **Delete from Presentation**

In the Image Viewer, click the Delete from Presentation button to delete the current image from the Active Presentation. The image will be deleted automatically with no dialogue. Note: Image descriptions will help to distinguish similar images. Use the Presentation Manager to determine which images should be deleted.

## **Image Viewer Buttons**

### **Figure #**

The Figure # field shows the number of the Active Image in the Image Viewer Screen.

### **Search**

Type a figure number in the Figure # field and click the Search button to access a specific image. The image will be visible in the Image Viewer Screen, and its figure number and title will be visible in the message area.

### **Previous and Next Arrows**

The Previous and Next arrow buttons will advance backward or forward within the current context of images.

If the user arrives at the Image Viewer Screen by clicking the Image Viewer button, the context of images is the entire library of images. The Next arrow brings the next sequential image into the Image Viewer Screen and displays its number in the Figure # field. The Previous arrow brings the last sequential image into the Image Viewer Screen and displays its number in the Figure # field.

If the user arrives at the Image Viewer Screen from the Image Search Screen, the context of images is the Found Set of images that met the search criteria and whose thumbnails were displayed in the Image Search Screen. Notice that when arriving at the Image Viewer Screen from the Image Search Screen, the button below the Previous and Next arrows changes to Found Set. Use the arrow buttons to navigate back and forth through the Found Set of images. Clicking the Next arrow will display the next image in the found Set. Clicking the Previous arrow will display the last sequential image in the Found Set. To see an entire list of Images in the Found Set, click the blue portion of the Found Set button and select an image from the list.

If the user arrives at the Image Viewer Screen from the Presentation Manager Screen, the context of images is the Active Presentation that was displayed in the Presentation Manager Screen. Notice that when arriving at the Image Viewer Screen from the Presentation Manager Screen, the button below the Previous and Next arrows changes to Presentation Images. Use the arrow buttons to navigate through the List Images. Clicking the Next arrow will display the next image in the Presentation. Clicking the Previous arrow will display the last sequential image in the Presentation. To see the entire Presentation of images, click the blue portion of the Presentation Images button and select an image from the set.

### **Recent**

Clicking the Image Viewer button activates the Recent button. This button allows the user to see a set of images that have recently been viewed in the Image Viewer. Click the blue portion of the Recent button and select an image from the set.

### **Show/Hide Table of Contents**

Clicking the Show Table of Contents button allows the user to view an entire list of image titles and numbers. Clicking an image title displays the image in the Image Viewer screen. The Hide Table of Contents button is used to close or "hide" the table of contents.

### **Found Set**

If this button is visible, the user has arrived at the Image Viewer Screen from the Image Search Screen. Click the Found Set button to view images that satisfied the most recent search criteria. Click the blue portion of the Found Set button and select an image from the set.

### **Presentation Images**

If this button is visible, the user has arrived at the Image Viewer Screen from the Presentation Manager Screen. To see the entire set of images, click the blue portion of the Presentation Images button and select an image from the Presentation.

### **Labels On/Off**

The images will appear in the Image Viewer with labels dimmed by default. Use the Labels On/Off button to show or hide all possible labels for the image. The light blue section of this button indicates whether the labels are turned on or off. Click the button to reverse the on/off setting.

### **Lines On/Off**

The images will appear in the Image Viewer with leader lines dimmed by default. Use the Lines On/Off button to show or hide all possible leader lines for the image. The light blue section of this button indicates whether the lines are turned on or off. Click the button to reverse the on/off setting.

### **Preview Customized**

Use the Preview Customized button to see how the customized image will appear

when exported or printed. Images will export or print as reflected in Preview Customized. If the image's labels or lines have not been selected, the image will export or print without labels or lines. In Preview Customized, notice that the selected labels and lines become fully visible and the unselected labels and lines disappear. To modify an already customized image, click the Preview Customized button to return to edit mode.

### **Pointer(s)**

To emphasize a specific area of the image, drag any of the colored pointers from the left navigational area to the desired location. When the image is exported or printed, the pointer(s) will be included with the image and will appear exactly as seen in the Image Viewer Screen. Note: Any customization will be lost unless the image is saved to a Presentation.

### **Highlight (Show/Hide)**

Clicking the Show Highlight button will display a box on the image. Everything outside the box is "dimmed," thus emphasizing or "highlighting" everything inside the box. The box can be moved by aligning the mouse pointer over any portion of the border of the box and then holding down the mouse pointer and dragging the box anywhere over the image. In order to resize the box simply align the mouse pointer over any portion of the border of the box and hold down the CTRL key (Command key on MacOSX) while dragging vertically or horizontally. Hiding or turning the highlight feature is as simple as clicking the Hide button on the interface to the left of the image.

### **Notes Indicator**

A check mark in the Notes Indicator box indicates that a note has been created for the Active Image displayed on the Image Viewer Screen.

### **Add Notes**

Click the Add Notes button to activate the Add Notes Dialogue. Use the dialogue box to add, view, or edit the notes associated with the Active Image displayed on the Image Viewer Screen.

### **Delete Notes**

Click the Delete Notes button to delete the notes associated with the image displayed in the Image Viewer. The check mark will be removed from the Notes Indicator box to show that the note has been deleted.

### **Export Notes**

Click the Export Notes button to activate the Export Notes Dialogue. Use the dialogue box to specify parameters for the export operation.

### **Print Notes**

Click the Print Notes button to activate the Print Notes Dialogue. Use the dialogue box to specify parameters for the print operation.

**Export Image**

When clicked, the Export button will allow an image to be exported at 100%, 1x (812 x 740), or 50%, .5x (406 x 370). Select the desired size and use the dialogue box to manage the export process. A file dialogue box will appear and allow the user to enter the export file name prefix and select the export location. A preview of the image will be displayed on screen during processing.

**Print Image**

Images can be printed individually from the Image Viewer. For printing, images are sized for 8 1/2 inches by 11 inches in landscape mode.

**Add to Presentation**

If the user has arrived at the Image Viewer Screen by clicking the Image Viewer button or from Image Search, the Add to Presentation button is active. Click the Add to Presentation button to add the image to the Active Presentation. It is only necessary to click the Add to Presentation button once to add an image to a Presentation. Clicking multiple times will add multiple images to the Presentation. Note: Any work done to customize an image in the Image Viewer Screen will be lost unless the image is added to a Presentation.

**Save to Presentation**

If the user has arrived at the Image Viewer from the Presentation Manager, the Save to Presentation button will be active. When the user clicks the Save to Presentation button, the user will be given the option of adding a new copy of the image to the current List or updating the current copy in the Active Presentation. Choose Add or Update by clicking the appropriate portion of the button. It is only necessary to click Add or Update once to add an image to a Presentation. Clicking multiple times will add multiple images to the Presentation.

**Delete from Presentation**

In the Image Viewer, click the Delete from Presentation button to delete the current image from the Active Presentation. The image will be deleted automatically with no dialogue. Note: Image descriptions will help to distinguish similar images. Use the Presentation Manager to confirm that an image has been deleted.

**Image Search Overview**

The Image Search Screen provides a choice of three search methods. Each search will return a list of thumbnails that meet the search criteria. The user can scroll through the thumbnails by using the scroll bar on the right. The search methods are Word Search, Region Search, and System Search. Note: The Region Search contains an "All" button that allows users to browse through thumbnails of all Presenter images.



## Image Search Functions

### Word Search

Word Search searches for text in titles and labels. Enter search criteria by typing into the search fields, dragging words from the word list into the fields, or double-clicking a word in the word list. Search for a single expression or for two expressions that are logically "anded." Click on Search to display the thumbnails of images that meet the search criteria.

### System Search

System Search organizes images by groups corresponding to body systems in Netter's Atlas of Human Anatomy. Click on System on the Search Method button to display the clickable body system buttons. Clicking a specific body system button will display a number of sub-system categories in a scrolling text box in the lower middle portion of the screen. Clicking a sub-system will in turn display the corresponding image thumbnails in the boxes above. Double-click on any image to view it in the Image Viewer.

### Region Search

Region Search organizes images by groups corresponding to regions in Netter's Atlas of Human Anatomy. Click on Region on the Search Method button to display the clickable body region buttons. Clicking a specific body region button will display a number of sub-region categories in a scrolling text box in the lower middle portion of the screen. Clicking a sub-region will in turn display the corresponding image thumbnails in the boxes above. Double-click on any image to view it in the Image Viewer.

### Identifying Images

When the mouse is positioned over a thumbnail, the figure number and title are visible in the message field at the bottom right of the screen.

### Viewing and Customizing an Image

To view and customize an image, select its thumbnail and click the View/Edit button. The image will be brought into the Image Viewer, where it can be customized, exported, printed, or added to a Presentation.

### Adding an Image to a Presentation

To add an image directly to a Presentation from the Image Search Screen, select its thumbnail and click the Add to List button. The image will automatically be added to the Presentation. To confirm that the image was added to the Presentation, go to the Presentation Manager Screen. Presentations can be selected at any time using the Presentation popup button in the message area at the bottom of the screen.

## Image Search Buttons

### Search Method Button

In the Search Method button, click on Word or Section to determine which type of search you want to do. For more information about searches, see Image Search Functions.

### Figure # Field and Search Button

In addition to the two search methods, an image may be accessed by entering its figure number in the Figure # field of the Word Search Screen and using the Search button to bring the thumbnail into the Image Search Screen.

### Clear Button

The Clear Button is visible when the Word search method is selected. Click the Clear Button to clear expressions from the Item Contains: Boxes, as well as the thumbnails.

### Search Button

The Search Button is visible when the Word search method is selected. Click the Search Button to activate a search for images that contain specified text.

### Item Contains: Boxes

The Item Contains: Boxes are visible when the Word Search method is selected. Enter text search expressions in one or both boxes for a Word Search. The search will find images that include text that contains the expressions as a full or partial word. If words are entered in both boxes, the search will find images whose text contains both words in the selected domain(s).

### Wordlist

The Wordlist is visible when the Word Search method is selected. This is a scrolling textbox in the bottom portion of the interface section on the left side of the screen. The Wordlist contains words that are likely to be search targets. The Wordlist automatically scrolls as text is typed into the Item Contains: Box or it can be scrolled through manually using the scroll bar. Words can be selected from the Wordlist by double-clicking or dragging them to the appropriate Item Contains: Box.

### View/Edit Button

After a search method has been used to display a found set of thumbnails on the Image Search Screen, any image can be brought onto the Image Viewer Screen for viewing or editing by selecting the thumbnail and clicking the View/Edit button (or by double clicking the thumbnail). Note: After a search method has been used, any subsequent return to the Image Search Screen will return to the results of the most recent search. This allows the user to search for a set of images, edit one of the found images, add the image to the Active Presentation, and then return to the same set of found images to select another for editing.

### **Add to Presentation Button**

After a search method has been used to display a found set of thumbnails on the Image Search Screen, any image can be added to the Active Presentation by selecting its thumbnail and clicking the Add to Presentation button. The image will be added to the Presentation directly, with no customization. The Presentation can be edited and the images customized later by using the Presentation Manager functions.

### **Presentation Management**

The Presentation can be changed with the popup menus in the message line. Other Presentation Management tools are available from the Presentation Manager Screen.

### **Image Description**

While in the Image Viewer, add a description in the description area to help identify images in Presentation. Because thumbnails do not show customized details, the use of descriptions is essential for identification of individual thumbnail images within Presentations.

## **Presentation Manager Overview**

### **Presentation Manager Screen Overview**

Use the Presentation Manager Screen to review, edit, and manage Presentations. Select a Presentation by clicking File or Presentation at the bottom of the screen and using the respective popup menu. Note: The program contains a default Presentation(Presentation1). Both can be renamed at any time by clicking the Rename buttons under Presentation Functions. Thumbnails for the Active Presentation will be displayed. Upon mouse-over, the thumbnail's unique description, figure number, and title will be displayed in the message area below.

## **Presentation Manager Functions**

### **Presentations**

The user can create sets of images called Presentations. Presentations are used to organize images for exporting or printing. Presentations can be loaded into the Presentation Manager and be viewed, edited, and modified as needed. Any number of Presentations can be created and stored. Saving images within The Netter Presenter as Presentations allows the images to be retrieved and modified for use at a later date.

### **Active Presentations**

Use the Presentation popup menus in the message area at the bottom of the screen to activate a Presentation. When using Presentation functions such as Add to Presentation, Delete from Presentation, Export Presentation, or Print Presentation, the function will be performed on the Active Presentation.

### **Load a Presentation into the Presentation Manager Screen**

Use the Presentation Manager Screen to review, edit, and manage Presentations. Select a Presentation by clicking Presentation at the bottom of the screen and using the respective popup menu. Note: The program contains a default Presentation. It can be renamed at any time by clicking the Rename buttons under Presentation Functions. Thumbnails for the Active Presentation will be displayed. Upon mouse-over, the thumbnail's unique description, figure number, and title will be displayed in the message area below.

### **Assembling Images into Presentations**

Images are added to Presentations by using the appropriate buttons on the Image Viewer Screen or the Image Search Screen. Images can also be duplicated, copied, deleted, and edited within a Presentation by using the appropriate buttons on the Presentation Manager Screen.

### **Identifying Images Within an Active Presentation**

Positioning the mouse over a thumbnail will display its figure number, title, and any description given to the image. The information is displayed in the message field at the bottom of the screen. Since thumbnails do not show image customization, the use of descriptions is essential for identifying images in an Active Presentation. Note: Descriptions may only be added or edited in the Image Viewer.

### **Reordering Images in an Active Presentation**

The Presentation Manager allows the user to reorder images within a Presentation. Simply move an image by clicking, holding, and dragging the thumbnail to a new location. A red selection bar will appear on the left side of the thumbnail to indicate the new insertion point. Note: The unique description will help the user identify each thumbnail in a Presentation.

### **Deleting Images from an Active Presentation**

To delete an image from a Presentation, simply click the thumbnail and then the Delete from Presentation button, removing the thumbnail from the Active Presentation. Note: The unique description will help the user identify each thumbnail in a Presentation.

### **Duplicating Images in an Active Presentation**

To duplicate an image in the Presentation Manager, simply click the thumbnail and then the Duplicate Image button, creating an exact duplicate of the customized image. The duplicated image will be placed immediately after the selected thumbnail in the Active Presentation. Note: The unique description will help the user identify each thumbnail in a Presentation.

### **Copying Images to Another Presentation**

While in Presentation Manager, the user may copy an image to another Presentation. With an image selected in an Active Presentation, click the Copy Image To button to display a popup menu of Presentations available in the active Personal File. Select a Presentation and an exact duplicate of the customized image will be copied to that

Presentation. The Active Presentation will not change. Note: The unique description will help the user identify each thumbnail in a Presentation.

### **Editing Images in an Active Presentation**

Select an image and click the View/Edit button to bring the image into the Image Viewer window, where it can be customized. After modifications to the images are made, the user must click the Save to Presentation button on the left panel in order to save or update the modifications to the image.

### **Presentation Functions Buttons—Overview**

Presentation Functions buttons provide the ability to create a new Presentation, rename a Presentation, delete a Presentation, or duplicate a Presentation. Note: Deleting the Active Presentation will delete ALL of the images within it. A dialogue will appear asking the user if they are sure they want to delete the Presentation.

### **Image Functions Buttons—Overview**

Image Functions buttons provide the ability to View/Edit, Copy, Delete, and Duplicate images in a Presentation.

### **Export Images into a PowerPoint Presentation**

This export feature allows you to export the contents of a Presentation directly as a PowerPoint (.ppt) file. After clicking on the "Export Presentation into PowerPoint" button, you will first see a prompt estimating how long it will take to export the files in the Presentation. You may click "yes" to proceed with the export or "no" to discontinue it. Next, you will see a dialog box prompting you to select a location in which to save the new file. You may save it in a new or existing folder. The PowerPoint file that is created is automatically called "Presentation.ppt." The images are linked to the PowerPoint file and therefore must be kept together with their names unchanged in order for PowerPoint to open and run them properly.

### **Tips When Using “Export Presentation into PowerPoint”**

If you want to export multiple presentations using this feature, save them in separate folders or subdirectories.

If you want to transfer the presentation to another computer or user, you must transfer the entire contents of the folder (the .ppt file and the .jpeg images) because the images are linked to the .ppt file.

Once you have exported images using this procedure, you may change the Presentation.ppt file name; however, do not change the names of the image files (the .jpeg files).

After you have exported images directly to a PowerPoint file, you may change the .ppt file extension to .pps. This file will then launch automatically as a PowerPoint Show.



## **Presentation Manager Buttons**

### **Export All Presentation Notes**

Use the Export All Presentation Notes button on the Presentation Manager Screen to export the selected Presentation's notes. A dialogue box will be activated, which will allow the export parameters to be set. This allows the user to export notes for an entire Presentation intact. The Presentation Notes will be exported as a single text file that can be imported into word processing and presentation software.

### **Print All Presentation Notes**

Use the Print All Presentation Notes button on the Presentation Manager Screen to print the Active Presentation's notes. A dialogue box will be activated, which will allow print parameters to be set. This allows the user to print notes for an entire Presentation intact. The Presentation Notes will be printed as a single file.

### **Export All Presentation Images**

Use the Export button under the All Presentation Images section on the left panel of the Presentation Manager Screen to export all of an Active Presentation's images. When clicked, the Export button will allow images to be exported at 100%, 1x (812 x 740), or 50%, .5x (406 x 370). Select the desired size and use the dialogue box to manage the export process.

A file dialogue box will appear and allow the user to enter the export file name prefix and select the export location. Files will be sequentially numbered, building on the file prefix. This allows the user to export an entire Presentation. Because the images are large, complex files, exporting entire Presentation's can take time. The Netter Presenter analyzes the speed of the computer and uses this information to provide Presentation Printing and Export Time estimates. When using the Export Presentation Function, The Netter Presenter provides the user with the option to delay Presentation Export until a convenient time. A preview of each image will be displayed as it exports, until all images are processed.

### **Print All Presentation Images**

Use the Print button under the All Presentation Images section on the left panel of the Presentation Manager Screen to print all of an Active Presentation's images. A dialogue box will be activated, which will allow print parameters to be set. This allows the user to print an entire presentation intact. The images will be formatted to fit appropriately on ordinary letter-size paper in landscape mode. Printing entire Lists of images can take time. The Netter Presenter analyzes the speed of the computer and uses this information to provide List Printing Time estimates. When using the Print List function, The Netter Presenter provides the user with the option to delay List Printing until a convenient time. A preview of each image will be displayed on screen as it prints, until all images are processed.

## Tips

### Screen Display

The Netter Presenter is designed to run at a video resolution of 1024 X 768 pixels with a color depth of Millions of Colors. On the Macintosh, use the Monitors control panel to adjust the video settings to The Netter Presenter video resolution (1024 x 768) and color depth (Millions of Colors). On the Windows platform, click the Start button, select Settings, select Control Panel, double-click Display, and then click the Settings Tab. Choose True Colors 32 bit and then select 1024 x 768 pixels.

### Optimum Viewing in PowerPoint®

For optimum viewing in PowerPoint®, set the Page Setup setting in PowerPoint® to 10.67 inches by 8 inches. This will display the images with no scaling of resolution.

## FAQs

### Q: How do I receive support?

A: For Customer Service and Technical Support, email [netterpresenter.support@elsevier.com](mailto:netterpresenter.support@elsevier.com) or call 1-800-401-9962.

### Q: How do I get The Netter Presenter to fit my screen?

A: The Netter Presenter is designed to run at a video resolution of 1024 x 768 pixels with a color depth of Millions of Colors. On the Macintosh, use the Monitors control panel to adjust the video settings to The Netter Presenter video resolution (1024 x 768) and color depth (Millions of Colors). On the Windows platform, click the Start button, select Settings, select Control Panel, double-click Display, and then click the Settings Tab. Choose True Colors 32 bit and then select 1024 x 768 pixels.

### Q: What if the image is not printing on the page properly?

A: The printer page orientation should be adjusted to landscape mode prior to printing Netter Presenter images. The print function is designed to fit the image to letter-size paper.

### Q: Why do I have to obtain written permission to use a Netter or Netter-style image in a publication?

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**Q: May I use a Netter or Netter-style image on a Web site?**

A: If you own a Netter Presenter product, permission to post Netter and Netter-style images on a password-protected intranet as part of a document or presentation is permitted under the User License.

**Q: May I use a Netter or Netter-style image in a promotional brochure?**

A: We do not permit the use of Netter or Netter-style images or the Netter name in promotional materials such as brochures without a licensing agreement.

**Q: How should I cite the copyright information?**

A: The following credit line must be used when re-using or displaying a Netter or Netter-style image from the Netter Presenter. Credit language must appear adjacent to the image(s) or on an obvious credits page or screen.

"Netter Presenter Image Copyright [year in which lecture or presentation is created], Elsevier, Inc., All rights reserved."

**Q: May I alter, make modifications to, or adapt the Netter or Netter-style artwork?**

A: It is permissible to remove or suppress the labels or leader lines. But we do not permit changes, modifications, or alterations to the artwork itself. For example, you may not have an artist "draw in" a break in a bone, a tear in a muscle, or a medical device such as a surgical scalpel to depict a medical condition.